

Message

From: Altieri, Sonia [Altieri.Sonia@epa.gov]
Sent: 12/17/2020 5:27:44 PM
To: Keigwin, Richard [Keigwin.Richard@epa.gov]
CC: Tyler, Tom [Tyler.Tom@epa.gov]
Subject: RE: Next Stage of Preparing Transition Materials

You're welcome! We may need more than 30 minutes for the January meeting. I will ask Monique to schedule the meeting for 1 hour unless you feel otherwise.

From: Keigwin, Richard <Keigwin.Richard@epa.gov>
Sent: Thursday, December 17, 2020 12:01 PM
To: Altieri, Sonia <Altieri.Sonia@epa.gov>
Cc: Tyler, Tom <Tyler.Tom@epa.gov>
Subject: Re: Next Stage of Preparing Transition Materials

Thanks. All of that sounds great!

Rick Keigwin
Acting Deputy Assistant Administrator for Management
Office of Chemical Safety and Pollution Prevention
U.S. Environmental Protection Agency
Phone: 202-564-2910
Sent from my iPhone (Please excuse typos!)

On Dec 17, 2020, at 11:59 AM, Altieri, Sonia <Altieri.Sonia@epa.gov> wrote:

Rick,

Monique will block your calendar for virtual office hours on Dec. 21-22 and Jan. 4-5. Would you like me to work with Monique to schedule a meeting the week of January 11th? Thanks, Sonia

From: Keigwin, Richard <Keigwin.Richard@epa.gov>
Sent: Thursday, December 17, 2020 10:32 AM
To: Siciliano, CarolAnn <Siciliano.CarolAnn@epa.gov>; Collazo Reyes, Yvette <CollazoReyes.Yvette@epa.gov>; Messina, Edward <Messina.Edward@epa.gov>; Mayes, Desmond <Mayes.Desmond@epa.gov>; Hartman, Mark <Hartman.Mark@epa.gov>; Henry, Tala <Henry.Tala@epa.gov>; Layne, Arnold <Layne.Arnold@epa.gov>; Messina, Edward <Messina.Edward@epa.gov>; Pierce, Alison <Pierce.Alison@epa.gov>; Dinkins, Darlene <Dinkins.Darlene@epa.gov>; Hofmann, Angela <Hofmann.Angela@epa.gov>; Smith, Charles <Smith.Charles@epa.gov>; Weiner, Janet <Weiner.Janet@epa.gov>; Dennis, Allison <Dennis.Allison@epa.gov>; Richmond, Jonah <Richmond.Jonah@epa.gov>; Hanley, Mary <Hanley.Mary@epa.gov>
Cc: Tyler, Tom <Tyler.Tom@epa.gov>; Altieri, Sonia <Altieri.Sonia@epa.gov>
Subject: Next Stage of Preparing Transition Materials

Thank you to those who helped us respond to last week's request from the Agency Review Team regarding the major expected decision points between January 20, 2021 and June 1, 2021. I very much appreciate you responding to these time sensitive requests.

As you know, in compiling that information we were limited to providing information that was already publicly available. Tom, Sonia, and I have been beginning to think about what materials might be helpful for us to already have on hand when the "First Team" arrives after January 20, 2021. As we have seen in past transitions, we can expect to need to have a lot of engagement with our new leaders as they begin to on-board and learn our programs. We should anticipate that we will need additional time in the review and clearance process for any actions, decisions, announcements, and Federal Register notices that we expect to issue.

So that we aren't scrambling in the new year to have materials ready after the inauguration, I would like for us to be proactive and plan ahead for information that we will likely need to provide to the First Team after January 20, 2021, including anything that requires action and participation by the OCSPP IO for the first 90 days.

Some of the materials that we think would be useful to have on-hand include:

- Overview briefings of OCSPP with deeper dives on each of our major programs
- Overview of OCSPP's current resources (e.g., FTE, \$\$, grants, etc.)
- Detailed schedules for the risk management rules for the first 10 TSCA risk evaluations
- Detailed schedules for the next 20 risk evaluations
- New active ingredient/major new use decisions expected in the first 90 days
- Summary of the types of routine Federal Register Notices we issue
- Upcoming litigation deadlines
- List of pending petitions
- Upcoming GAO/OIG audit commitments

There are likely other materials as well and we would welcome your input. We would like to have a first set of materials pulled together by **Friday, January 8, 2021**. We will then use the week of January 11th to come together as a group to determine next steps.

To help in answering questions, we will schedule a few virtual office hours where we can brainstorm and identify what materials we may want to have ready by mid-January. The first of these virtual office hours will be **today from 3:30 – 4:30 pm** – I know this is incredibly short notice and there is no pressure to attend today. If you do plan to attend, send me a note and I will add you to the invite. We will look for some additional times next week and during the first week of January .

Thank you for your assistance and support as we prepare for the transition.

Best wishes!

--Rick

Rick Keigwin
Acting Deputy Assistant Administrator for Management
Office of Chemical Safety and Pollution Prevention
US Environmental Protection Agency
Phone: 202-564-2910
Mobile: 571-438-1204
Email: keigwin.richard@epa.gov